

BONDI SURF BATHERS' LIFE SAVING CLUB



CLUB BY-LAWS

BONDI SURF BATHERS' LIFE SAVING CLUB
BY-LAWS EFFECTIVE 5 December 2011

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PART 1 – PRELIMINARY

By-Laws

- (a) These By-Laws are made by the **Board of Management (“BOM”)** effective 8 July 2010 and may be reviewed and amended as required. These By-Laws are intended to give effect to the current Rules of the Club and should be considered as an Addendum to those Rules. These By-Laws remain in operation until replaced or repealed.

Interpretation

- (b) Words used in these By-Laws have the same meaning as they would have if used in the Rules.
- (c) Any ruling by the BOM’s interpretation of these By-Laws is final and conclusive for the purposes of the matter in respect of which the ruling is made.
- (d) These By-Laws should be considered as an Addendum to the Surf Life Saving Australia (SLSA) Membership Application and Declaration, the Code of Conduct of Surf Life Saving Australia and the Surf Life Saving New South Wales (SLSNSW) Guidelines to Club Management
- (e) Where these By-Laws are silent, reference should be made to the SLSNSW Guidelines to Club Management
- (f) For the purposes of these By-Laws, the term Clubhouse shall refer to the entire building, its’ rooms, sections, facilities and environs unless otherwise so specified in any particular By-Law.

PART 2 – SPECIAL CATEGORIES OF MEMBERSHIP

1. In addition to the categories of membership referred to in the current Rules of the Club, the following special membership categories shall apply:
 - (1) **Veteran Members** – any member of the club, who has attained the age of seventy (70) years and been a member of the club for fifty (50) years, shall be deemed to be a Veteran Member and shall not be required to pay an annual membership fee. This concession does not give exemption to other additional club fees such as locker fees, gymnasium fees.
 - (2) **Long Service Members** – In addition to the provisions of 2.2 (f), Long Service Membership may be granted to any Active member over the age of thirty (30) years who has completed at least 10 years of patrol and Club obligations. Such membership shall not be automatic but shall be granted by resolution of the BOM.
 - (3) **Affiliated Associate Members**
 - a. Affiliated Associate members shall be members of a club or association with which the BOM has determined that a mutual affiliation is established.
 - b. Affiliated Associate members shall be entitled to use the Club premises and facilities for a maximum of 3 days per week but shall not be entitled to vote at any General Meeting of members.
 - c. Affiliated Associate members shall not be called upon to perform Active member's duties.
 - d. Affiliated Associate members must conform to the Rules except such rules as relate exclusively to members of other categories or subcategories.
 - e. An Affiliated Associate member must carry out such duties, not being lifesaving duties, as may from time to time be allocated to the member by or on behalf of the BOM.
 - f. Affiliated Associate members are not entitled to participate in inter-club competition in events recognized by SLSA as surf carnival events.
 - g. Affiliated Associate members are not entitled to participate in Club competition events unless they hold such qualification as is required by SLSA for the purpose and as permitted by the By-Laws.
 - h. Membership fees for Affiliated Associate Membership shall be determined by the BOM, and may be set on an affiliated club case by case basis.
 - (4) **Past Active Members** – The BOM may grant Past Active Membership to persons who have held an SLSA Bronze Medallion and been an active patrol member for a minimum of six (6) years. Past Active Memberships will be limited to a maximum of ten (10) members at any time. Applicants for Past Membership will be required to demonstrate

service to the Club above and beyond the basic requirements of Active Membership during their time as Active Members.

PART 2 – SUB-CATEGORIES OF ACTIVE MEMBERSHIP

1. The category of Active Membership is divided into separate sub-categories as follows:
 - (1) **Rostered** – Rostered Active Members are allocated to a patrol and are required to complete all rostered patrols, arrange substitutes for rostered patrols that the member cannot attend, and undertake make-up hours for missed patrols for which a substitute is not arranged in accordance with the directions of their Patrol Captain (or delegate), Captain of Lifesaving (“CoL”), Director of Lifesaving (“DoL”), the Judiciary or other officer of the Club as appointed by the BOM.
 - (2) **Special Duties** – Special Duties Active Members are unable to commit to rostered patrols. Special Duties members are not allocated to a specific patrol, but must complete 50 patrol hours per season (a number of hours approximately equivalent to a Rostered member) of which at least 25 hours must be completed by 31 December and at least 20 hours after 31 December. Special Duties members must complete at least one patrol per calendar month. Prospective Special Duties members must apply in writing each season to the CoL or the DoL and must include a valid reason why the member cannot perform ordinary rostered patrols. Admission to Special Duties will be solely at the discretion of the CoL or the DoL.
 - (3) **Competition** – Competition Active Members are high level competitive lifesavers who regularly compete for the Club. Competition members are not allocated to a specific patrol so as to assist attendance at competitions. Competition members must complete sufficient patrol hours to meet any competition requirements of SLSA. This membership category is limited to 10 members per season, and will only be available if there are sufficient Rostered Active Members to fill the Club’s rostered patrol requirements. Prospective Competition Active Members must apply in writing each season to the CoL or the DoL and must include a submission from the Director of Surf Sports recommending their membership. The DoSS may make submissions of behalf of prospective Competition Active Members.
 - (4) **Unallocated** – Unallocated Active Members would prefer not to be tied to a rostered patrol. Unallocated members are not allocated to a specific patrol, but must complete **60** patrol hours per season (an increase on the number of hours required by Rostered members). Unallocated members must complete at least one full patrol per three week period (in line with Rostered Active Member requirements). This membership category is limited to 10 members per season, and will only be available if there are sufficient Rostered members to fill the Club’s rostered patrol requirements. Prospective Unallocated members must apply in writing each season to the CoL or the DoL.
 - (5) **Water Safety** – Water Safety Active Members are parents/guardians of Bondi Juniors (or otherwise involved with the Junior Activities section of the Club) who wish to be Active members of the Club, but who donate a large amount of time providing water safety on Sunday mornings at

the Club or at authorised nipper carnivals. Water Safety members are not allocated to a specific patrol, but must complete 50 patrol hours per season (a number of hours approximately equivalent to a Rostered member) of which at least 25 hours must be completed by 31 December and at least 20 hours after 31 December. Water safety hours will be counted towards this requirement if the member adds their name to the regular patrol log in the patrol tent. Water Safety members must also complete at least two full patrols before 31 December and two full patrols after 31 December to maintain their general lifesaving skills. Prospective Water Safety members must be endorsed by the Director of Junior Activities and apply in writing each season to the CoL or the DoL (this application may take the form of a mass application from the Director of Junior Activities).

2. The BOM reserves the right to vary these requirements on a case by case basis subject to the rules of SLSA.
3. Where a member is required to perform an annual proficiency to qualify for a membership category, if that member fails to complete the necessary proficiency by the required date, the member shall be referred to the judiciary to determine their membership status. Where a member wishes to renew their membership in a category requiring proficiency for a season and is not proficient, the member may be awarded provisional membership or some other category as an interim measure until such time as the member regains proficiency.

PART 3 – BONDI JUNIOR ACTIVITIES

1. Bondi Junior Activities Officials (General Members)

- (1) Parents of Bondi Junior Activities members and who are either Board of Junior Activities (“BOJA”) members or Bondi Junior Activities Age Supervisors, as appointed by the BOJA, shall be known as Junior Activities Officials.
- (2) Junior Activities Officials shall pay an annual subscription equivalent to the current Active Membership fee and shall be entitled to reasonable access to the Clubhouse. Such persons shall be provided with a Clubhouse electronic access tag limited to basic facilities and issued in accordance with By-Law Part 7 14(3) (that is, tags are non-transferable).

PART 4 – PATROLS

1. Patrol Members

- (1) A member of a patrol shall carry out such lifesaving duties and other duties, as may from time to time be allotted to him/her by the Patrol Captain (or delegate).
- (2) A member of a patrol shall at all times during his/her period of duty ensure that he/she is fit to carry out his patrol duties in a satisfactory manner.
- (3) A member of a patrol shall not absent himself/herself from patrol during his/her period of duty without the permission of the Patrol Captain (or delegate).
- (4) A member of a patrol shall, at all times during his/her period of duty wear a patrol cap, adequately tied, and shall wear a club swimming costume and such additional uniform as required.
- (5) A member who fails to carry out his/her patrol duties shall be guilty of a breach of these By-Laws, and shall be reported to the DoL.

2. Absence from Patrols

- (1) An Active Member who is unable to attend a patrol for which he/she is rostered and for which leave of absence has not been granted by the DoL or CoL, shall arrange substitution with another Active Member of the same classification and shall notify the Patrol Captain and Club office of the substitution. This substitution requirement also applies to members who may be competing at an SLSA endorsed carnival.
- (2) If the member arranges for a substitute under sub-clause (1) to cover a patrol, they are not in default if the member who accepted the substitute is absent from the patrol. If the member who accepted the substitute does not attend, then the person who accepted the substitution is the defaulting member.
- (3) A member who is unable to carry out a patrol for which he/she is rostered, and for which no leave of absence has been first granted or a substitute arranged, shall notify the Patrol Captain of his/her inability before the commencement of the period of duty of the patrol.
- (4) A member who fails to carry out a patrol for which he/she is rostered, and for which no substitute has been provided or leave of absence first granted by the DoL or CoL shall make up the patrol at the direction of the DoL or CoL who may direct that the patrol shall be made up by the member carrying out patrol duties for up to twice the number of rostered hours.
- (5) Any member who fails to complete required patrols, makeup patrols, shall be guilty of a breach of these By-Laws and shall be reported to the DoL.

- (6) Any member who, without providing a substitute (if applicable) or first obtaining leave of absence from the DoL or CoL who has failed to carry out three (3) required patrols or make-up patrols which he/she has been directed to attend to the satisfaction of the DoL, shall be liable to expulsion from the Club.

PART 5 – INTER-CLUB COMPETITION

1. The Hall of Honour

1. Individual or team competitors are entitled to have their photo displayed in The Club's Hall of Honour if they have won an Australian Surf Life Championship or a World Life Saving Championship sanctioned by The Australian Surf Life Saving Association.
2. If an individual or a team has won more than one Australian or World Championship only one photo will be displayed in the Hall of Honour and all results will be recorded with the photo.

2. Competition Apparel

1. Members competing on behalf of the Club will wear approved club apparel at all times.

3. Selection Sub-Committee

1. The Director of Surf Sports (DoSS) may appoint a Selection Sub-Committee to assist in the selection of competitors to compete for the Club at any level of competition.
2. The Selection Sub-Committee shall recommend to the DoSS:
 - (1) Competitors to be included in the official team to represent the Club at any Championship Carnival shall be recommended to the BOM by a Selection Sub-Committee, and the DoSS may ratify their selection.
 - (2) The Selection Sub-Committee shall consist of active members of the Club.
 - (3) A selector elected under sub-clause (2), may be removed from office as a selector by the DoSS as though he/she were an officer of the Club, and in particular may be so removed if in the opinion of the DoSS he/she fails to keep himself/herself sufficiently informed of the competition performances of the members.

4. Team Manager

1. The DoSS may each year appoint a Team Manager to be responsible, as directed by the DoSS, for Club teams selected to compete at Carnivals, and including Championship Carnivals.

5. Transport Manager

- (1) The DoSS may in each year appoint a Transport Manager to be responsible, as directed by the DoSS, for all competition related transport provided by the Club.
- (2) The Transport Manager shall, in the discharge of his responsibility, work in conjunction with the DoSS or any section head as directed by the DoSS.

PART 6 – CLUB CRAFT

1. Boats

- (1) In this clause, “boat” includes Inflatable Rescue Boat (“IRB”) unless specifically excluded.
- (2) The boats and boat gear shall, whenever practicable, be stored in the Clubhouse boat shed or sheds and kept under lock and key.
- (3) A member authorised by the DoL, Director of Surf Sports, DoL, Surf Boat Captain (for oared boats) or IRB Captain (for IRB’s) to use a boat shall be responsible for the safe return of the boat and its gear.
- (4) The Surf Boat Captain shall report in writing to the Director of Surf Sports any loss or damage to the boats or boat gear (excluding IRB related losses).
- (5) The IRB Captain shall report in writing to the DoL any loss or damage to the boats or boat gear (IRB related losses).
- (6) No person other than proficient Bronze Medallion holders of the Club shall be allowed the use of any Club boat.
- (7) No more than the boat’s crew shall be allowed in any boat unless rescue duties or other special circumstances require otherwise.
- (8) At least one fully equipped IRB must be available on Bondi Beach at all times during patrol hours and in accordance with the Club’s Patrol Service Agreement.
- (9) Only SLSA qualified members shall be allowed to drive the club ATV.

2. Boards and Skis

- (1) Boards and skis owned by the Club, whenever practicable, are stored in the craft shed and kept under lock and key.
- (2) Boards and skis owned by members may, on payment of a prescribed fee, be stored in the allocated racks of the craft shed with the permission of the BOM, and the owner-member shall accept all responsibility for any damage or loss of the equipment stored in the Club.
- (3) Non-members surfboards shall not be stored in the Club’s racks. Members who store non-members surfboards in the Club’s racks may forfeit their rack allocation.
- (4) Any member authorised by the DoL, Director of Surf Sports, Chief Instructor or his/her Instruction team, Gear Steward, Board Captain, Ski Captain to use a non-competition Club board or ski shall be responsible for its safe return.
- (5) Only the DoSS or relevant captain may authorise a member to use any competition Club board or ski. The authorised member shall be responsible for its safe return.
- (6) Members shall report in writing to the Club Captain any loss or damage to a Club board or ski.

- (7) Subject to paragraphs (4) and (5) immediately above, no person other than a member of the Club who is a proficient Bronze Medallion or SRC holder, Bondi Junior Activities Member or probationary candidate undertaking Bronze Medallion training shall be allowed the use of any Club board or ski.
- (8) Club boards and skis shall be used only for the purposes for which they are designed.
- (9) Members using Club rescue boards for personal skills improvement outside of patrol hours must only use those rescue boards allocated for training purposes and so designated with the letter "T".

PART 7 – HOUSE

1. Hours

- (1) Subject to sub-clause (2), the Clubhouse shall be open to members for the purposes of the Club from 4.30am to 10.00pm daily, and shall not be open outside those hours without the approval of the BOM.
- (2) Subject to any direction by the BOM, Junior Activities members and Parent/Guardian members shall be entitled to use the Club House on Sundays only, and between the hours of 8.00am and noon.

2. Lockers

- (1) Lockers in the male and female change rooms shall be available to be hired by members on payment of an annual hiring fee fixed from time to time by the BOM.
- (2) A member who hires a locker shall be responsible for keeping it in good order and repair and may be responsible for repairs to any damage.
- (3) If a member fails to pay any annual hiring fee when due, or any costs for which they are liable under sub-clause (2), then the member will forfeit the use of the locker.

3. Wet Costumes

- (1) A member shall not wear a wet costume in the Clubhouse except in the wet entrance, the change rooms, the shower rooms, the toilets, the boat shed, craft shed or the gear room.
- (2) Members returning to the Clubhouse from the beach with wet costumes or bodies must utilise the wet entrance at the southern side of the building.

4. Cleanliness

- (1) Each member shall take all reasonable action to preserve the cleanliness of the Club.
- (2) Members entering the top floor of the Clubhouse shall ensure that their feet, or footwear if wearing any, are free of sand. When Scenic Lounge is used for patrol surveillance purposes, compliance with this By-Law shall be the responsibility of the **Patrol Captain(s)**. When the Scenic Lounge is used for training and education purposes, compliance with this By-Law shall be the responsibility of the relevant **Instructor(s)**.
- (3) A male member shall not use the female toilet or showers, whether or not any female is on the Club premises and vice versa.
- (4) Members using the kitchen or barbecue area shall ensure that it is left clean after use.

5. **Children**

- (1) A child under the age of 13 years, other than a member, shall not be permitted to enter the Club House unless accompanied by a member.
- (2) A member who accompanies a child so as to have the child permitted to enter the Clubhouse shall adequately supervise the child at all times while the child remains in the Clubhouse.
- (3) A child under the age of 13 years, whether or not a member, shall not be permitted to enter the Club gymnasium.
- (4) A member under the age of 15 years, shall not use the Club gymnasium except under the supervision of a Senior Active Member.

6. **Animals**

No animals shall be permitted in the Club House.

7. **Liquor and Prohibited Drugs**

- (1) Intoxicating liquor shall not, without the approval of the BOM, be consumed on Club premises before 4.00pm on any day on which a patrol is rostered.
- (2) A member shall not come on to Club premises under the influence of intoxicating liquor.
- (3) No prohibited drug shall be brought on to the Club premises.
- (4) A member shall not come on to Club premises under the influence of a prohibited drug.

8. **Visitors**

A member who brings a visitor on to the Club premises shall at the first opportunity introduce the visitor to an officer of the Club, and shall be responsible to ensure that the visitor, while they remain on the Club premises, conforms to these House By-Laws as if they were a member.

9. **Training**

The DoL, Director of Surf Sports and Director of Education, may at any time require any part of the Clubhouse to be available for drill, training, instruction or other purposes connected with the work of the Club, and no games or other forms of amusement shall be permitted which interfere, or tend to interfere, with any such drill, training, instruction or other purpose in progress.

10. Conduct

A member shall not, in the Clubhouse, engage in unseemly conduct such as bad language, bullying, harassment or other forms of misconduct likely to interfere with the comfort of other members.

11. Smoking

Smoking in the Clubhouse is prohibited unless in designated areas set aside for the express purpose and these so designated areas shall be at the discretion of the BOM.

12. Showers

- (1) A member shall not remain more than 3 minutes at a time under the shower with the hot water tap turned on.
- (2) Wetsuits shall not be worn in the shower room.

13. Sauna

Members must:

- (1) Shower before entering the sauna to remove sand and salt water.
- (2) Use a towel at all times to sit on benches.
- (3) Comply with the guidelines for sauna use as displayed in the sauna.

14. Keys/Electronic Access Cards

- (1) A member shall be supplied with a key/electronic access tag for Clubhouse access.
- (2) Lost or misplaced key/electronic access tags shall be replaced at a fee fixed from time to time by the BOM.
- (3) Keys/electronic access tags are for the sole use of the member to whom they are issued and shall not be transferable.

15. Honorary Resident Member

- (1) The BOM may from time to time appoint a person, who may or may not be a member of the Club, to be the Honorary Resident Member and reside within the designated quarters of the Clubhouse.
- (2) The Honorary Resident Member shall carry out such duties with regard to the security and cleanliness of the Clubhouse as are allocated to him by the BOM.
- (3) The Honorary Resident Member shall act with the authority of the BOM in respect of these House By-Laws and may call upon any member who is in breach of such By-Laws to cease or remedy the breach.

- (4) The Honorary Resident Member may report to the BOM any member who is in breach of these House By-Laws.

PART 8 – MISCELLANEOUS

1. Club Property

- (1) No member shall remove, or use for any purpose other than that for which it is intended:
- (2) Any lifesaving, competition or Carnival gear of the Club without approval of the DoL, Director of Surf Sports or Director of Education.
- (3) Any other property of the Club without the approval of a member of the BOM or designated representative.

2. Publicity

- (1) A member shall not, without the approval of a member of the BOM, supply to the media any information concerning Club activities.
- (2) Where possible all media interviews or contacts in regard to lifesaving or competition activities of the Club shall be dealt with by the relevant Director in conjunction with the Club Publicity Officer.

3. Gymnasium

- (1) Only members holding a current gymnasium membership are permitted to access and use the gymnasium area and equipment contained in that area.
- (2) Gymnasium members are not permitted to invite or provide access to the gymnasium to persons who are ineligible under By-Law Part 8 3(1).
- (3) Gymnasium members shall comply with the 'Gymnasium Rules' as displayed within the gymnasium.
- (4) Gymnasium members shall promptly report any damage or malfunction of equipment to the House Manager or the Club Office.
- (5) A child under the age of 13 years, whether or not a member, shall not be permitted to enter the Club gymnasium.
- (6) A member under the age of 15 years shall not use the Club gymnasium except under the supervision of a adult Active Member.

4. Club Administration Staff

Members shall at all times display courtesy and respect to the Club office administrative staff.

5. **Misconduct**

Any member violating the Rules of the Club or these By-Laws, or who misconducts themselves on Club premises or elsewhere, or who acts contrary to the general policy of the Club or so as to bring the Club into disrepute, may be suspended or expelled from the Club by the Judiciary Committee or may otherwise be dealt with as the Judiciary Committee deems fit.

6. **Membership Fees (to update)**

Further to the current Rule 2.3 of the Club, the membership fees for Season 2010/2011 shall be:

Active 18+; Active Reserve; Long Service		Junior 15-18 years	
Joining Fee	\$100.00	Joining Fee	\$25.00
Resource Fee	\$130.00	Resource Fee	\$75.00
Annual Fee	\$70.00	Annual Fee	\$40.00
Gym Fee	\$220.00	Gym Fee	\$110.00
Associate		Cadet 13-15 years	
Joining Fee	\$400.00	Joining Fee	\$25.00
Annual Fee	\$200.00	Resource Fee	\$50.00
Gym Fee	\$220.00	Annual Fee	\$30.00
All			
Annual Locker Fee	\$50.00		
Key Deposit	\$10.00		

7. **Parking Concession Compliance**

- (1) Members who reside within the Waverley Council area must obtain a Beach Parking Permit to park private vehicles on Queen Elizabeth Drive Bondi Beach, whether or not they are performing official duties.
- (2) Members who reside outside the Waverley Council area are entitled to concessional parking (as agreed with Waverley Council from time to time) for patrol and other Club related duties (those duties are displayed from time to time on the Club Notice Board). Such members are expected to comply with the provisions of the concessional parking provisions as may apply to them.

8. **Fundraising**

The pursuit of fundraising opportunities for the Club is always encouraged. However, before embarking on any fundraising in the Club's name or on the Club's behalf, members must seek the endorsement of a member of the BOM.