Bondi Surf Bathers LSC

CLUB RULES

Approved by the Board 13 May 2024

Revision 2024.05

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Bondi Surf Bathers' Life Saving Club (BSBLSC) Rules Effective 13 May 2024

1. Preliminary

1.1. Rules

1.1.1. These Rules are made by the Board of Management ("Board") effective 13 May 2024 and may be reviewed and amended as required.

1.1.2. These Rules are intended to give effect to the current Constitution and should be considered as an Addendum to those Rules. These Rules remain in operation until replaced or repealed.

1.2. Interpretation

1.2.1. Words used in these Rules have the same meaning as they would have if used in the Rules.

1.2.2. Any ruling by the Board's interpretation of these Rules is final and conclusive for the purposes of the matter in respect of which the ruling is made.

1.2.3. These Rules should be considered as an Addendum to the Surf Life Saving Australia (SLSA) Membership Application and Declaration, the Code of Conduct of Surf Life Saving Australia and the Surf Life Saving New South Wales (SLSNSW) Guidelines to Club Management

1.2.4. Where these Rules are silent, reference should be made to the SLSNSW Guidelines to Club Management.

1.2.5. For the purposes of these Rules, the term Clubhouse shall refer to the entire building, its' rooms, sections, facilities and environs unless otherwise so specified in any particular Rule.

2. Boards Of Management

2.1. Board Of Management (Board)

2.1.1. The Board reports via the President to the Annual General Meeting or a General Meeting of the Club.

2.1.2. Board Responsibilities

2.1.2.1. The Board shall be responsible for the:

2.1.2.1.1. Development, management and growth of the Club.

2.1.2.1.2. Development and implementation in conjunction with the appropriate officer/s and Boards, of plans and proposals for the continued progress of the Club.

2.1.2.1.3. Co-ordination and monitoring of the activities of appointed Boards.

2.1.2.1.4. Preparation, monitoring and control of budgets and expenditures.

2.1.2.1.5. Referral to Boards or officers, of appropriate matters requiring consideration, including judiciary subcommittee appointment.

2.1.2.1.6. Performance of all such acts and things as appear to the BOM to be necessary or desirable for the proper management of the affairs of the Club.

2.1.2.1.7. Preparation and making of Rules.

2.1.3. Board Composition

2.1.3.1. The Board shall comprise:

2.1.3.1.1. President

2.1.3.1.2. Deputy President

2.1.3.1.3. Director of Administration

2.1.3.1.4. Director of Finance

2.1.3.1.5. Director of Junior Activities

2.1.3.1.6. Director of Life Saving

2.1.3.1.7. Director of Education

2.1.3.1.8. Director of Surf Sports

2.1.3.1.9. Director of Marketing and Sponsorship

2.1.3.2. In the event of the absence of a Director, they may send as a proxy a Member from their board.

2.1.3.3. Visitors and/or observers may attend meetings by prior arrangement of the meeting.

2.1.3.4. In the event of the absence of the President, the Deputy President shall act as Chairman during such absence.

2.2. Sub-Boards

2.2.1. Appointment of Sub-boards

2.2.1.1. Each of the following directors of the Board must convene and lead a committee of members for the management of the Director's section and responsibilities (Sub-Board):

2.2.1.1.1. Director of Administration - Board of Administration (BOA)
2.2.1.1.2. Director of Finance - Board of Finance (BOF)
2.2.1.1.3. Director of Junior Activities - Board of Junior Activities (BOJA)
2.2.1.1.4. Director of Life Saving - Board of Life Saving (BOLS)
2.2.1.1.5. Director of Education - Board of Education (BOE)
2.2.1.1.6. Director of Surf Sports - Board of Surf Sports
2.2.1.1.7. Director of Marketing and Sponsorship -Board of Marketing and Sponsorship
2.2.1.1.8. Deputy President: Board of Member Services

2.2.2. Meetings of Sub-Boards

2.2.2.1. Each Sub-Board must meet a minimum of four (4) times a year, or as directed by the Board.
2.2.2.2. Visitors and/or observers may attend meetings by prior agreement of the meeting.
2.2.2.3. In the event of the absence of the Sub-Board Director, the meeting shall appoint one of its Members to act as Chairman during such absence.

2.2.3. Minutes of Sub-Boards

2.2.3.1. The Director of each Sub-Board or their nominee shall cause full and accurate Minutes of the Sub-Board meetings to be recorded. The Minutes of the Sub-Board meeting shall be promptly distributed to Members of the relevant Sub-Board, Board and other Sub-Boards.

2.2.4. Voting of Sub-Boards

2.2.4.1. The majority of votes of those present and voting shall decide questions arising at any meeting of the Sub-Boards. In the case of an equality of votes, the person appointed to chair the meeting shall have a second or casting vote. Any salaried officers shall not be entitled to a vote, unless they are also Members of the Club.

2.3. Board Of Administration (BOA)

2.3.1. The BOA reports via the Director of Administration to the Board.

2.3.2. The BOA shall be responsible for the development and implementation of the administration of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.3.3. The BOA shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.3.4. BOA Responsibilities

2.3.4.1. The BOA shall be responsible for the:

2.3.4.1.1. Development and implementation of administration, financial and social plans of the Club.
2.3.4.1.2. Review, development and maintenance of the administrative Rules and standards for the Club
2.3.4.1.3. Attending to matters referred to it by the Board or other Boards.
2.3.4.1.4. Performance of positions within the BOA

2.3.5. BOA Composition

2.3.5.1. The BOA shall comprise, but is not limited to:

2.3.5.1.1. Director of Administration (who shall act as Board Chairman)
2.3.5.1.2. Deputy Director of Administration
2.3.5.1.3. General Manager
2.3.5.1.4. Facilities Manager
2.3.5.1.5. Archives Officer
2.3.5.1.6. OH&S Officer
2.3.5.1.7. Gym Manager

2.4. Board Of Finance (BOF)

2.4.1. Charter

2.4.1.1. The BOF reports via the Director of Finance to the Board.

2.4.1.2. The BOF shall be responsible for the development and implementation of the financial, accounting and fiscal policies of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.4.1.3. The BOF shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.4.2. BOF Responsibilities

2.4.2.1. The BOF shall be responsible for the:

2.4.2.1.1. Development and implementation of the financial plans of the Club.
2.4.2.1.2. Accurate recording of all financial matters of the Club.

2.4.2.1.3. Attending to matters referred to it by the Board or other Boards.
2.4.2.1.4. Performance of positions within the BOF.

2.4.3. BOF Composition

2.4.3.1. The BOF shall comprise, but is not limited to:

2.4.3.1.1. Director of Finance (who shall act as Board Chairman)
2.4.3.1.2. Deputy Director of Finance
2.4.3.1.3. General Manager
2.4.3.1.4. Chair of Fundraising Committee

2.5. Board Of Lifesaving (BOL)

2.5.1. Charter

2.5.1.1. The BOL reports via the Director of Lifesaving to the Board.

2.5.1.2. The BOL shall be responsible for the development and implementation of the lifesaving policies of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.5.1.3. The BOL shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the BOM for endorsement or otherwise.

2.5.1.4. The matters falling within the orbit of operations of the BOL include instigating a review on behalf of the Board of the suitability of a Member to perform particular patrol duties, wherein said Member holds an appropriate SLSA award for performing said duties, for and on behalf of BSBLSC:

2.5.1.4.1 The review requires written submissions to the Board of Directors from at least 2 appropriate Members (excluding Directors) on the performance of said Member as to their suitability of the Member to perform said duties on the basis of professional conduct, incompetent application of said award qualified skill for and on behalf of BSBLSC, safety or any other relevant concerns.

2.5.1.4.2 The Board of Directors will be required to review the submissions and make the determination that said Member:

2.5.1.4.2.1. is permitted to perform said duties for and on behalf of BSBLSC
2.5.1.4.2.2. must complete an extended proficiency for said award by a qualified assessor nominated by the DOL and may be permitted to perform said duties for and on behalf of BSBLSC upon satisfactory completion of the extended proficiency; or
2.5.1.4.2.3. may not perform said duties for and on behalf of BSBLSC.

2.5.2. BOL Responsibilities

2.5.2.1. The BOL shall be responsible for the:

2.5.2.1.1. Development and implementation of the lifesaving plans of the Club.
2.5.2.1.2. Review, develop and maintain life saving rules, policies and standards for the Club.
2.5.2.1.3. Attending to matters referred to it by the Board or other Boards.
2.5.2.1.4. Performance of positions within the BOL.

2.5.3. BOL Composition

2.5.3.1. The BOL shall comprise, but is not limited to:

2.5.3.1.1. Director of Lifesaving (who shall act as Board Chairman)
2.5.3.1.2. Captain of Lifesaving
2.5.3.1.3. Lifesaving operations manager
2.5.3.1.4. IRB Captain
2.5.3.1.5. Radio Officer
2.5.3.1.6. Gear Steward
2.5.3.1.7. First Aid Officer
2.5.3.1.8. Water Safety Manager
2.5.3.1.9. Youth Captain
2.5.3.1.10. Destination Captain

2.6. Board Of Education (BOE)

2.6.1. Charter

2.6.1.1. The BOE reports via the Director of Education to the Board.

2.6.1.2. The BOE shall be responsible for the development and implementation of the lifesaving education policies of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.6.1.3. The BOE shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.6.2. BOE Responsibilities

2.6.2.1. The BOE shall be responsible for the:

2.6.2.1.1. Development and implementation of the lifesaving education plans of the Club.
2.6.2.1.2. Review, development and maintenance of education policies and standards for the Club.
2.6.2.1.3. Approval and monitoring of education programs and courses.
2.6.2.1.4. Attending to matters referred to it by the Board or other Boards.

2.6.2.1.5. Performance of positions within the BOE.

2.6.3. BOE Composition

2.6.3.1. The BOE shall comprise, but is not limited to:

2.6.3.1.1. Director of Education (who shall act as Board Chairman)
2.6.3.1.2. Deputy Director of Education
2.6.3.1.3. Captain of Lifesaving
2.6.3.1.4. IRB Captain
2.6.3.1.5. Proficiency Manager
2.6.3.1.6. Higher Awards Manager
2.6.3.1.7. IRB Training Manager
2.6.3.1.8. IRB Training Coordinator
2.6.3.1.9. Bronze Coordinator

2.7. Board Of Surf Sports (BOSS)

2.7.1. Charter

2.7.1.1. The BOSS reports via the Director of Surf Sports to the BOM.

2.7.1.2. The BOSS shall be responsible for the development and implementation of the surf sport activities of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.7.1.3. The BOSS shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.7.2. BOSS Responsibilities

2.7.2.1. The BOSS shall be responsible for the:

2.7.2.1.1. Development and implementation of the surf sports plans of the Club.
2.7.2.1.2. Development, maintenance and review of surf sports rules, selection and other policies and standards for the Club.
2.7.2.1.3 .Attending to matters referred to it by the Board or other Boards.
2.7.2.1.4. Performance of positions within the BOSS.

2.7.3. BOSS Composition

2.7.3.1. The BOSS shall comprise, but is not limited to:

2.7.3.1.1. Director of Surf Sports (who shall act as Board Chairman)
2.7.3.1.2. Deputy Director Surf Sports
2.7.3.1.3. Surf Boat Captain

2.7.3.1.4. IRB Captain
2.7.3.1.5. Board Captain
2.7.3.1.6. Ski Captain
2.7.3.1.7. Swim Captain
2.7.3.1.8. R&R Captain
2.7.3.1.9. March Past Captain
2.7.3.1.10. Beach Events Captain
2.7.3.1.11. Handicapper (Honorary Race Secretary)
2.7.3.1.12. Ocean Events Organiser
2.7.3.1.13. Masters Captain
2.7.3.1.14. Board Riding Captain
2.7.3.1.15. Lifesaving Events Captain
2.7.3.1.16. Pool Rescue Captain
2.7.3.1.17. Touring Team Manager
2.7.3.1.18. Transport Manager
2.7.3.1.19. Head Coach

2.8. Board Of Junior Activities (Bondi Juniors) (BOJA)

2.8.1. Charter

2.8.1.1. The BOJA reports via the Director of Junior Activities to the Board.

2.8.1.2. The BOJA shall be responsible for the development, management, conduct and implementation of the Junior Activities of the Club.

2.8.1.3. The BOJA shall operate as a Committee, and shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.8.1.4. The BOJA shall operate under the authority and direction of the Board and these Rules.

2.8.2. BOJA Responsibilities

2.8.2.1. The BOJA shall:

2.8.2.1.1. Be responsible to the Club for the management, coordination and conduct of all matters relating to categories of Junior Activities and sub-categories.
2.8.2.1.2. Provide Junior Activities Members with a background knowledge and experience in surf life saving activities, traditions and values.
2.8.2.1.3. Provide Junior Activities Members with an educational and teaching experience in a wide range of subjects and skills within the aquatic/marine environment.
2.8.2.1.4. Prepare Junior Activities Members for their eventual transition to the patrol involvement of Surf Life Saving and competition.

2.8.2.1.5. Be responsible for programs to encourage Nippers and their parents, and to improve retention rates.
2.8.2.1.6. Be responsible to the Board for the performance and benchmarking of Junior Activities.
2.8.2.1.7. Be responsible for ensuring the programs in other directorates are consistent with the Club's objectives on Junior Activities.
2.8.2.1.8. Be responsible for the performance of the BOJA positions.
2.8.2.1.9. Be responsible for liaising with SLSA bodies, Council, political and community groups on issues of Junior Activities.
2.8.2.1.10. Be responsible to provide the Board with a detailed budget for Junior Activities.
2.8.2.1.11. Be responsible for ongoing and increasing retention of membership through to senior Club.

2.8.3. BOJA Composition:

2.8.3.1. The BOJA shall comprise:

2.8.3.1.1. Director of Junior Activities (who shall act as Board Chairman)
2.8.3.1.2. Deputy Director of Junior Activities
2.8.3.1.3. Secretary
2.8.3.1.4. Registrar
2.8.3.1.5. Treasurer
2.8.3.1.6. Education Officer
2.8.3.1.7. Social Secretary
2.8.3.1.8. Program Co-ordinator
2.8.3.1.9. Water Safety Manager
2.8.3.1.10. Sponsorship Manager
2.8.3.1.11. Competition Manager
2.8.3.1.12. Age Manager Co-ordinator
2.8.3.1.13. Merchandise Manager
2.8.3.1.14. Gear Steward
2.8.3.1.15. Carnival Manager
2.8.3.1.16. Head Coach

2.9. Board Of Club Marketing and Sponsorship (BOCM)

2.9.1. Charter

2.9.1.1. The BOCM reports via the Director of Marketing and Sponsorship to the Board.

2.9.1.2. The BOCM shall be responsible for the development and implementation of the marketing of the Club. This will be through monitoring, evaluating, initiating and reporting activities and programmes designed to meet the Club's objectives.

2.9.1.3. The BOCM shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the BOM for endorsement or otherwise.

2.9.2. BOCM Responsibilities

2.9.2.1. The BOCM shall be responsible for the:

2.9.2.1.1. Development and implementation of the marketing plans of the Club.
2.9.2.1.2. Review, development and maintenance of marketing strategies, which will assist the Club in its development.
2.9.2.1.3. Attending to matters referred to it by the Board or other Boards.
2.9.2.1.4. Performance of positions within the BOCM.
2.9.2.1.5. Liaison with SLSA bodies, Council, political and community groups on issues of marketing.

2.9.3. BOCM Composition

2.9.3.1. The BOCM shall comprise:

2.9.3.1.1. Director of Marketing and Sponsorship (who shall act as Board Chairman)
2.9.3.1.2. Deputy Director Marketing and Sponsorship
2.9.3.1.3. Social Secretary
2.9.3.1.4. Publicity Officer
2.9.3.1.5. Member Services and Welcoming Officer
2.9.3.1.6. Digital Manager

2.10. Board of Member Services (BOMS)

2.10.1. Charter

2.10.1.1. The BOMS reports via the Deputy President to the Board.

2.10.1.2. The BOMS shall be responsible for the development and implementation of all Member services including, but not limited to recruitment and retention (particularly youth development), mental health and inclusion policies, including education programmes and events that aims to ensure the Club is a welcoming, diverse, inclusive and safe environment for all Members.

2.10.1.3. The BOMS shall have the power to activate matters falling within its orbit of operations provided that specific referrals by the Board are the subject of recommendations to the Board for endorsement or otherwise.

2.10.2. BOMS Responsibilities

2.10.2.1. The BOMS shall be responsible for the:

2.102.1.1. Development and implementation of the strategic plans pertaining to the wellbeing, safety, development, and retention of all Club Members.

2.10.2.1.2. Accurate and confidential recording of all Member protection issues arising from Club activities.

2.10.2.1.3. Attending to matters referred to it by the Board or other Boards.

2.10.2.1.4. Ensuring the relevant child safety, Member protection and inclusion policies are adhered to within the Club's operations.

2.10.2.1.5. Performance of positions within the BOMS.

2.10.3. BOMS Composition

2.10.3.1. The BOMS shall comprise, but is not limited to:

2.10.3.1.1. Deputy President (who shall act as Board Chairman);

2.10.3.1.2. Member Services officer;

2.10.3.1.3. Inclusion and Diversity Officer;

2.10.3.1.4. Welcoming Officer

2.10.3.1.5. Recruitment and Retention Officer

2.10.3.1.6. Member Recognition Officer

2.10.3.1.7. Mental Health and Wellbeing Officer

2.10.3.1.8. Club Chaplain

2.10.3.1.9. Member Protection and Information Officer (MPIO Lead)

2.10.3.1.10. Complaints Officer

2.10.3.1.11. Child Safety Officer

2.10.3.1.12. Youth Development Officer

3. Membership

3.1. Special Categories Of Membership

3.1.1. In addition to the categories of membership referred to in the current Constitution, the following special membership categories shall apply:

3.1.1.1. Veteran Members - any Member of the Club, who has attained the age of seventy (70) years and been a Member of the Club for fifty (50) years, shall be deemed to be a Veteran Member and shall not be required to pay an annual membership fee. This concession does not give exemption to other additional Club fees such as locker fees, gymnasium fees, etc.

3.1.1.2. Affiliated Associate Members

3.1.1.2.1. shall be Members of a Club or association with which the Board has determined that a mutual affiliation is established.

3.1.1.2.2. shall be entitled to use the Club premises and facilities for a maximum of 3 days per week but shall not be entitled to vote at any General Meeting of Members.

3.1.1.2.3. shall not be called upon to perform Active Member's duties.

3.1.1.2.4. must conform to the Rules except such rules as relate exclusively to Members of other categories or subcategories.

3.1.1.2.5. must carry out such duties, not being lifesaving duties, as may from time to time be allocated to the Member by or on behalf of the Board.

3.1.1.2.6. are not entitled to participate in inter-Club competition in events recognized by SLSA as surf carnival events.

3.1.1.2.7. are not entitled to participate in Club competition events unless they hold such qualification as is required by SLSA for the purpose and as permitted by the Rules.

3.1.1.2.8. Membership fees for Affiliated Associate Membership shall be determined by the Board and may be set on an affiliated Club case by case basis.

3.1.1.3. Past Active Members- The Board may grant Past Active Membership to persons who have held an SLSA Bronze Medallion and been an active patrol member for a minimum of six (6) years. Past Active Memberships will be limited to a maximum of ten (10) members at any time. Applicants for Past Membership will be required to demonstrate service to the Club above and beyond the basic requirements of Active Membership during their time as Active Members.

3.1.1.4. Bondi Blue - The Board may grant Bondi Blue status to Members who have gone above and beyond in their service to the Club during the season. Bondi Blue Members will have their membership and gym fee waived for the following season.

3.1.1.5. Leave / Restricted Policy

3.1.1.5.1. Awarded to Members requesting temporary absence away from their Club and patrol duties at the beginning or during a season; and not retrospective ie. after the season has completed.

3.1.1.5.2 .Application for leave restricted is directed via the Club office and is approved/rejected by the Director of Lifesaving (DOL).
3.1.1.5.3. Leave restricted will be granted for a maximum of 1 year only.
3.1.1.5.4. Members who are unable to return to active duties after 1 year and who request for additional leave will be encouraged to change membership category. This may be an award member or associate membership.
3.1.1.5.5. The DOL may extend leave for an additional 6 months in extenuating circumstances only.
3.1.1.5.6. A medical certificate should be provided to support the application when injury or health issues occur.
3.1.1.5.7. Any Member who has reported an injury incident requires a medical certificate to return to active duties.
3.1.1.5.8. Members on Leave Restricted category cannot participate in patrol, Club training or Club sanctioned events including competition.
3.1.1.5.9. Leave Restricted time away will not count towards long service or active reserve applications.
3.1.1.5.10. Leave Restricted Members pay the same membership fee as active Members. Should the Member be required to change category to an associate membership mid season, the Member will be asked to cover the difference in the membership fee.
3.1.1.5.11. Those approved on Leave Restricted will have limited access to the Club. Locker and parking stickers whilst on leave will not be accessible. Gym membership may be approved by administration for the purpose of injury rehabilitation.
3.1.1.5.12. Members on Leave Restricted are not entitled to vote (as falls under Associate membership).
3.1.1.5.13. Examples of Leave Restricted given are for pregnancy, surgery, injury, living overseas or short term changes to work contracts.
3.1.1.5.1. NB: Members who are Long Service are not required to perform patrol duties. As such, they do not need to apply for Leave Restricted duties

3.2. Subcategories of Active Membership

3.2.1. The category of Active Membership is divided into separate subcategories as follows:

3.2.1.1. Rostered - Rostered Active Members are allocated to a patrol and are required to complete all rostered patrols. The Member must arrange substitutes for rostered patrols that the Member cannot attend and undertake make-up hours for missed patrols for which a substitute is not arranged in accordance with the directions of their Patrol Captain (or delegate), Captain of Lifesaving (“CoL”), Director of Lifesaving (“DoL”), the Judiciary or other officer of the Club as appointed by the Board.

3.2.1.2. Surf Rescue Certificate Members must and/ or will:

3.2.1.2.1. complete the minimum SLSA Patrol Service award requirements being 16 patrol hours service per patrol season, for a maximum of 3 patrol seasons which includes any qualification year.

3.2.1.2.2. not include water safety for Club events, Nippers or other activities as patrol hours unless approved by the Director of Lifesaving.
3.2.1.2.3. complete a Bronze Medallion to remain an active Member in the Club once section of these Rules has been met.
3.2.1.2.4. carry out regular active patrols hours once obtain their Bronze medallion award m as per the Club patrol roster.
3.2.1.2.5. be rostered and allocated to a Club patrol to complete their minimum 16 patrol hour service requirement.

3.2.1.3. Special Duties - Special Duties Active Members are unable to commit to rostered patrols. Special Duties Members are not allocated to a specific patrol, but must complete 50 patrol hours per season (a number of hours approximately equivalent to a Rostered Member) of which at least 25 hours must be completed by 31 December and at least 25 hours after 31 December. Special Duties Members must complete at least one patrol per calendar month. Prospective Special Duties Members must apply in writing each season to the CoL or the DoL and must include a valid reason why the Member cannot perform ordinary rostered patrols. Admission to Special Duties will be solely at the discretion of the CoL or the DoL.

3.2.1.4. Competition - Competition Active Members are high level competitive lifesavers who regularly compete for the Club. Competition Members are not allocated to a specific patrol so as to assist attendance at competitions. Competition Members must complete sufficient patrol hours to meet any competition requirements of SLSA. This membership category is limited to 10 Members per season, and will only be available if there are sufficient Rostered Active Members to fill the Club's rostered patrol requirements. Prospective Competition Active Members must apply in writing each season to the CoL or the DoL and must include a submission from the Director of Surf Sports recommending their membership. The DoSS may make submissions on behalf of prospective Competition Active Members.

3.2.1.5. Non rostered - Non rostered Active Members would prefer not to be tied to a rostered patrol. Unallocated Members are not allocated to a specific patrol, but must complete 60 patrol hours per season (an increase on the number of hours required by Rostered Members). Non rostered Members must complete at least one full patrol per three week period (in line with Rostered Active Member requirements). This membership category is limited to 10 Members per season, and will only be available if there are sufficient Rostered Members to fill the Club's rostered patrol requirements. Prospective Non rostered Members must apply in writing each season to the CoL or the DoL.

3.2.1.6. Water Safety - Water Safety Active Members are parents/guardians of Bondi Juniors (or otherwise involved with the Junior Activities section of the Club) who wish to be Active Members of the Club by providing water safety cover on Sunday mornings at the Club or at authorised Nipper carnivals. Water Safety members are allocated to the Water Safety patrol, and must complete 50 patrol hours per season (a number of hours approximately equivalent to a Rostered Member) of which at least 25 hours must be completed by 31 December and at least 25 hours after 31 December. Water safety hours will be counted towards this requirement if the member adds their name to the patrol log. Prospective Water Safety Patrol members must be endorsed by the Director of Junior Activities and apply in writing

each season to the CoL or the DoL (this application may take the form of a mass application from the Director of Junior Activities).

3.2.1.7. Youth Special Duties - Active Members who are unable to commit to rostered patrols given study/work requirements and are aged between 15-27 years old. Youth Special Duties members are allocated to a specific patrol, but must complete at least 16 patrol hours service per season, as per SLSA Patrol Service Award criteria. Youth Special Duties members will pay full Active Member fees, and have access to the Club facilities, but will not have the year counted as a year of service for Patrol/Long Service requirements. If the Youth Special Duties member completes the 16 hours in the season they will have this counted as 1/3 year Active Reserve for Long Service or 3 seasons in this category for 1 year Active reserve for Long service calculations. This category is limited to 20 members per year. Prospective Youth Special Duties members must apply in writing each season to the Youth Captain and must include a valid reason and reference why the member cannot perform ordinary rostered patrols. Admission to Youth Special Duties will be solely at the discretion of the Director of Lifesaving.

3.2.2. The Board reserves the right to vary these requirements on a case by case basis subject to the rules of SLSA.

3.2.3. Where a Member is required to perform an annual proficiency to qualify for a membership category, if that Member fails to complete the necessary proficiency by the required date, the Member shall be referred to the judiciary to determine their membership status. Where a Member wishes to renew their membership in a category requiring proficiency for a season and is not proficient, the Member may be awarded provisional membership or some other category as an interim measure until such time as the Member regains proficiency.

3.3. Subcategories of Junior Activities Membership

3.3.1. The category of Junior Activities Membership (General Member) is divided into separate sub-categories as follows:

3.3.1.1. Parents or Guardians of Bondi Junior Activities members and who are either Board of Junior Activities (“BOJA”) members or Bondi Junior Activities Age Supervisors, as appointed by the BOJA, shall be known as Junior Activities Officials.

3.3.1.2. Parents or Guardians of an U15 to U18 Member and who undertakes fundraising duties or other requests for help in regards to Junior activities from time to time shall be known as Junior Activities Assistants.

3.3.1.3. Junior Activities Officials and Junior Activities Assistants shall pay an annual subscription equivalent to the current Active Membership fee and shall be entitled to reasonable access to the Clubhouse. Such persons shall be provided with a Clubhouse electronic access tag limited to basic facilities and issued in accordance with 6.17 and need not fulfill Patrol Duties.

3.4. Long Service Membership

3.4.1. For purposes of calculating years of service for Long Service Award:

3.4.1.1. For the purposes of calculating years of service towards the Long Service Award, an Active Member is required to complete all assigned patrol hours each season. Exceptionally, at the discretion of the Director of Lifesaving, a minimum of 30 patrol hours per season may be deemed adequate. This reduced hour criterion can be applied for a limited number of years, not exceeding two years within the ten-year period. The minimum hours are in line with the standards set forth by the Surf Life Saving Australia (SLSA) National Medal

3.4.1.2. A Reserve Active Member must have completed at least 16 hours per patrol season (as per the SLSA Patrol Service Award criteria).

3.4.1.3. All Long Service Award applications will be reviewed by the Director of Lifesaving and subject to board approval.

3.4.2. Members with service at an affiliated SLSA Club can apply for Long Service Award after completing a minimum of 1 year active patrol service or 2 years reserve active service with Bondi SBLSC. Years of service at affiliated Clubs will only be counted towards Long Service Award when they exceed the hours in 3.2.1.7.

3.4.3. Long Service Award Members may request to be rostered on a regular patrol, if they are not rostered a Long Service Award Member need not fulfill patrol obligations.

3.4.4. In recognition of the contribution that Members have made to, and continue to make within, the Australian Defence Forces, any current Member of Bondi SBLSC who is on active overseas duty or is precluded, due to service requirements from attending patrols may be granted leave/absence status. This will still be counted as time spent as an Active Member for the purpose of calculating Long Service. This will be limited to a maximum of 4 years' service to count towards Long Service.

3.4.5**.** In recognition of the contribution that Members have made to, and continue to make within, the Police, Fire and Ambulance services of NSW, and the Australian Federal Police and/or related national law enforcement bodies, any current Member of Bondi SBLSC who is posted from Sydney or is precluded, due to service requirements from attending patrols may be granted leave/absence status. This will still be counted as time spent as an Active Member for the purpose of calculating Long Service. This will be limited to a maximum of 2 years service to count towards Long Service.

3.4.6. All Long Service Award applications will be reviewed by the Director of Lifesaving and subject to final approval by the Board of Management.

3.5. Honorary Life Membership

3.5.1. The Club Constitution allows for Honorary Life Members to be appointed in accordance with clause 3.4. Clause 3.4.b tasks the Board to carry out a process to nominate Honorary Life Members to the Membership at an AGM. The items below define how this process will be conducted post the 2020 AGM:

3.5.1.1. All nominations for Honorary Life Membership must be submitted in writing to the Director of Administration (DOA) on the prescribed “Nomination for Life Membership” form by the last day of February.

3.5.1.2. During the month of March, the Director of Administration (DOA) shall have the service record of each nominee verified and will forward all nominations including respective service records to the Board of Management (BOM).

3.5.1.3. The Board may refer any, or all, nominations to the Life Membership Sub Committee which shall provide advice on eligibility to the Board of Management (BOM) by the last day of April.

3.5.1.4. The proposer and seconder of each nomination shall be advised in writing and have the right to be heard at the May Board of Management (BOM) meeting at which each nomination is to be considered by the Board.

3.5.1.5. In the event that the nominee is a serving Member of the Board of Management at the time of nomination, then that person must be disqualified from any deliberation on the nomination.

3.5.1.6. The Board of Management (BOM) must approve the submission of each nomination to the Annual General Meeting by at least seventy five percent (75%) of those present and eligible to vote.

3.5.1.7. The Board ballot shall be determined by a show of hands, except, if on the decision of the Chairperson or if four (4) or more Members present at the meeting decide that the question should be determined by a secret ballot, then a secret ballot shall be held.

3.5.1.8. Following approval by the Board of Management (BOM), the nomination shall be included in the due Notice of the next Annual General Meeting.

3.5.1.9. Upon the Notice of the Annual General Meeting being issued, the Director of Administration (DOA) shall post the nominee’s service record on the Club Notice Board, and provide copies to Members present and eligible to vote at the Annual General Meeting.

3.5.1.10. Honorary Life Members will be issued a Life Member Blazer at no cost.

3.6. Member Protection Zones

3.6.1. For the purposes of any resolution, penalty or conditions imposed on Members under either Clause 3.7 or 3.8 of the Club’s Constitution involving access to the Club House, the relevant distance in the diagram attached to these Rules at Schedule C shall apply. Failure of a Member to comply with the relevant distance shall be considered in any further penalties and/or conditions imposed under either Clause 3.7 or 3.8.

4. Education

4.1. Trainers, Assessors and Facilitators

4.1.1. Any Member, accredited or otherwise, functioning in the role of a Trainer, Assessor or Facilitator shall adhere to the policies and procedures of Surf Life Saving Sydney, Surf Life Saving NewSouth Wales and Surf Life Saving Australia.

4.2. Candidates

4.2.1. All Members participating in any Education Programme or Course must adhere to the Code of Conduct outlined in the Surf Life Saving New South Wales Participant Handbook.

4.3. Qualifying Swim Tests/Pre-requisites

4.3.1. If the Director of Education is not satisfied with the validity or result of a qualifying swim test completed under the supervision of a Surf Life Saving Accredited Assessor, or an adequately qualified swimming coach, the Director of Education may require the swim test to be re-attempted, supervised by an appointed adequately qualified person.

4.4. Programmes and Courses

4.4.1. Minimum Requirements for Bronze Medallion, Advanced Resuscitation Techniques (ART), Surf Rescue Certificate (SRC), IRBCrewpersons (IRB Crew) and Silver Medallion IRB Drivers (IRB Drivers) courses ("the Courses"):

4.4.1.1. All Courses must be formally endorsed, in writing, by the Director of Education, prior to commencement.

4.4.1.2. At least one appropriately qualified Trainer or Facilitator must be present at each training session for the Courses.

4.4.1.3. The Courses must be delivered in accordance with the relevant Delivery and Assessment Guide provided by Surf Life Saving Australia which outlines the delivery methods, format, content, and assessment requirements to be met.

4.4.1.4. All further Registered Training Organisation (RTO) requirements must be met and adhered to.

5. Patrols

5.1. Patrol Members

5.1.1. A Member of a patrol shall carry out such lifesaving duties and other duties, as may from time to time be allotted to him/her by the Patrol Captain (or delegate).

5.1.2. A Member of a patrol shall at all times during his/her period of duty ensure that he/she is fit to carry out his patrol duties in a satisfactory manner.

5.1.3. A Member of a patrol shall not absent himself/herself from patrol during his/her period of duty without the permission of the Patrol Captain (or delegate).

5.1.4. A Member of a patrol shall, at all times during his/her period of duty wear a patrol cap, adequately tied, and shall wear a Club swimming costume and such additional uniform as required.

5.1.5. All surf Club activities at Bondi Beach are under the jurisdiction of the Patrol Captain in accordance with SLSA rules.

5.1.6. A Member who fails to carry out his/her patrol duties shall be guilty of a breach of these Rules, and shall be reported to the DoL.

5.2. Absence from Patrols

5.2.1. An Active Member who is unable to attend a patrol for which he/she is rostered and for which leave of absence has not been granted by the DoL or CoL, shall arrange substitution with another Active Member of the same classification and shall notify the Patrol Captain and Club office of the substitution. This substitution requirement also applies to Members who may be competing at an SLSA endorsed carnival.

5.2.2. If a Member arranges for a substitute for a patrol under 4.2.1 and the substitute does not carry out the patrol, the Member shall be deemed to have failed to carry out the patrol.

5.2.3. A Member who is unable to carry out a patrol for which he/she is rostered, and for which no leave of absence has been first granted or a substitute arranged, shall notify the Patrol Captain of his/her inability before the commencement of the period of duty of the patrol.

5.2.4. A Member who fails to carry out a patrol for which he/she is rostered, and for which no substitute has been provided or leave of absence first granted by the DoL or CoL shall make up the patrol at the direction of the DoL or CoL who may direct that the patrol shall be made up by the Member carrying out patrol duties for up to twice the number of rostered hours.

5.2.5. Any Member who fails to complete required patrols or makeup patrols shall be guilty of a breach of these Rules and shall be reported to the DoL.

5.2.6. Any Member who, without providing a substitute (if applicable) or first obtaining leave of absence from the DoL or CoL who has failed to carry out three (3) required patrols or make-up patrols which he/she has been directed to attend to the satisfaction of the DoL, shall be subject to judiciary review for expulsion from the Club.

5.3. Patrol Hours for Nippers Parents

5.3.1. Within the first season that a Nipper parent/guardian undertakes their Bronze Medallion, the minimum hours on a patrol is 16 hours, and the remainder of hours (ie. approximately 29 hours, can be made up by being signed on and undertaking water safety for Nippers.

5.3.2. For the second season that a Nipper parent/guardian receives their Bronze Medallion they are required to undertake a minimum of 8 hours on a patrol, and the remainder hours (ie. approximately 37 hours), can be made up by being signed on and undertaking water safety for Nippers.

5.3.3. For subsequent seasons no patrol hours are required and only Nippers water safety is required.

5.3.4. Credits for patrol hours will apply on Sundays for board training, the regular Sunday Nippers and the mid-week training sessions (provided they are 100% water safety and not being paid for coaching/floating coaching).

5.3.5. The above does not apply to Nipper parents/guardians holding an SRC Award (they are required to do all mandatory patrol hours). However, once someone has their Bronze, the above would apply if they choose to help out Nippers water safety.

5.4. Other

5.4.1. At least one fully equipped IRB must be available on Bondi Beach at all times during patrol hours and in accordance with the Club's Patrol Service Agreement.

5.4.2. Only SLSA qualified Members shall be allowed to drive the Club SSV.

5.4.3. Members shall report in writing to the Gear Steward any loss or damage to a Club board or patrol equipment.

6. Surf Sports

6.1. The Hall of Honour

6.1.1. Individual or team competitors are entitled to have their photo displayed in The Club's Hall of Honour if they have won an Australian Surf Life Saving Championship or a World Life Saving Championship sanctioned by Surf Life Saving Australia. This includes all Age, Open and Masters Championships.

6.1.2. If an individual or a team has won more than one Australian or World Championship only one photo will be displayed in the Hall of Honour and all results will be recorded with the photo. In the event of significant achievements in inter-Club competitions and subject to the approval of the Board an individual may have an additional photo displayed in the Hall of Honour.

6.2. Competition Apparel

6.2.1. Members competing on behalf of the Club will wear approved Club apparel while competing.

6.3. Selection Sub-Committee

6.3.1. The Director of Surf Sports (DoSS) is responsible for the selection of competitors to compete for the Club and may appoint a Selection Sub-Committee to assist in this task.

6.3.2. The Selection Sub-Committee shall recommend to the DoSS:

6.3.3. Competitors to be included in the official team to represent the Club at any Championship Carnival shall be recommended to the DoSS by a Selection Sub-Committee, and the Board may ratify their selection.

6.3.4. The Selection Sub-Committee shall consist of Active Members of the Club and will be proposed by the DoSS and approved by the Board.

6.3.5. A selector elected under 5.8.2, may be removed from office as a selector by the DoSS as though he/she were an officer of the Club, and in particular may be so removed if in the opinion of the DoSS he/she fails to keep himself/herself sufficiently informed of the competition performances of the Members.

6.4. Coaching

6.4.1. The DoSS shall approve any individuals wishing to train or coach Members for events sanctioned by The Australian Surf Life Saving Association.

6.5. Club Craft

6.5.1. Boats

6.5.1.1 In this clause, “boat” includes Inflatable Rescue Boat (“IRB”) unless specifically excluded.

6.5.1.2. The boats and boat gear shall, whenever practicable, be stored in the Clubhouse boat shed or sheds and kept under lock and key.

6.5.1.3. A Member authorised by the DoL, Director of Surf SportsDoL, Surf Boat Captain (for oared boats) or IRB Captain (for IRB's) to use a boat shall be responsible for the safe return of the boat and its gear.

6.5.1.4. The Surf Boat Captain shall report in writing to the Director of Surf Sports any loss or damage to the boats or boat gear (excluding IRB related losses).

6.5.1.5. The IRB Captain shall report in writing to the DoL any loss or damage to the boats or boat gear (IRB related losses).

6.5.1.6. No person other than proficient Bronze Medallion holders of the Club shall be allowed the use of any Club boat.

6.5.1.7. No more than the boat's crew shall be allowed in any boat unless rescue duties or other special circumstances require otherwise.

6.5.2. Boards and Skis

6.5.2.1. Boards and skis owned by the Club, whenever practicable, are stored in the craft shed and kept under lock and key.

6.5.2.2. Only Members who have been authorised to store personal craft or have been allocated Club owned craft will have access to the craft room.

6.5.2.3. Boards and skis owned by Members may, on successfully meeting the criteria outlined in the Club Craft Allocation policy, and on payment of a prescribed fee, be stored in the allocated racks of the craft shed with the permission of the BOM, and the owner-Member shall accept all responsibility for any damage or loss of the equipment stored in the Club.

6.5.2.4. Only the DoSS or relevant captain may authorise a Member to use any competition Club board or ski. The Member must meet the criteria outlined in the Craft Allocation Policy. The authorised Member shall be responsible for its safe return.

6.5.2.5. Members shall report in writing to the Discipline captains any loss or damage to a Club board or ski.

6.5.2.6. Subject to 5.9.2.4 and 5.9.3.5, no person other than a Member of the Club who is a proficient Bronze Medallion or SRC holder, Bondi Junior Activities Member or probationary candidate undertaking Bronze Medallion training shall be allowed the use of any Club board or ski.

6.5.2.7. Club boards and skis shall be used only for the purposes for which they are designed.

6.5.2.8. Members using Club rescue boards for personal skills improvement outside of patrol hours must only use those rescue boards allocated for training purposes.

6.6. Club Honour Blazer

6.6.1. A Club “Honour Blazer” of a special design approved by the Board, if not otherwise acknowledged, may be presented at the discretion of the Board to a Member who has:

6.6.1.1. been elected a Life Member of the Club

6.11.1.2. won a Gold medal at an Open Australian Championships as an individual or as part of a team.

6.6.2. Life Members’ blazers shall have the words “Life Member” and the year.

6.6.3. Gold medalists’ blazers shall have details of the event won, including the year under the Club badge.

6.6.4. The Club will arrange for the provision of the Club Blazers (including any alterations to existing Club Blazers to reflect new awards or medals won) to relevant Members.

6.6.5. The Club Honour blazer shall be royal blue with white trim with the Club logo embroidered monogram on the left hand pocket.

6.6.6. The standard colour for the Club Blazer shall be PMS 2955.

7. Clubhouse

7.1. Hours

7.1.1. The Clubhouse shall be open to Members for the purposes of the Club from 4.30am to 10.00pm daily, and shall not be open outside those hours without the approval of the Board.

7.1.2. Subject to any direction by the Board, Junior Activities members and Parent/Guardian members shall be entitled to use the Clubhouse on Sundays only, and between the hours of 8.00am and noon.

7.2. Changerooms

7.2.1. Toddlers only (under the age of 4 years) are permitted in opposite gender change rooms, toilets, and showers only under direct supervision of their parent/guardian at all times. At a minimum, swimwear is to be worn by the toddler while in the opposite sex facilities.

7.2.2. Children over 5 years are not permitted in the opposite gender change room, toilet, or showers under any circumstances.

7.2.3. Toddlers and children must be accompanied by their parent/guardian when using the change room, toilet, or showers. They should not be left to their own devices.

7.2.4. The disabled toilets may be used as a "family change room/toilet" facility for parents with toddlers or children.

7.2.5. Adults, toddlers and children are not allowed to change in public places of the Surf Club.

7.2.6. No mobile phones, cameras or recording devices are permitted to be used within the change rooms, toilet or shower areas.

7.2.7. Sunday mornings during the summer months are the busiest periods of use for the change rooms and shower facilities. These facilities are for the use of all Members of the Club, young and old. Patience and consideration is requested of all Members when using the facilities at these times.

7.3. Gymnasium

7.3.1. Only Members holding a current gymnasium membership are permitted to access and use the gymnasium area and equipment contained in that area.

7.3.2. Gymnasium Members are not permitted to invite or provide access to the gymnasium to persons who are ineligible under 7.3.1.

7.3.3. Gymnasium Members shall comply with the ‘Gymnasium Rules’ as displayed within the gymnasium.

7.3.4. No equipment to be removed from the Gym without prior approval of the Gym Manager or Facilities Manager.

7.3.5. Gymnasium Members shall promptly report any damage or malfunction of equipment to the Gym Manager, Facilities Manager or the Club Office.

7.3.6. A child under the age of 13 years, whether or not a Member, shall not be permitted to enter the Club gymnasium.

7.3.7. A Member under the age of 15 years shall not use the Club gymnasium except under the supervision of an adult Active Member.

7.4. Showers

7.4.1. A Member shall not remain more than 3 minutes at a time under the shower with the hot water tap turned on.

7.4.2. Wetsuits shall not be worn in the shower room.

7.5. Steam Room

7.5.1. Members must:

7.5.1.1. Shower before entering the steam room to remove sand and salt water.

7.5.1.2. Comply with the guidelines for steam room use as displayed in the steam room.

7.5.1.3. Children under the age of 13 are not permitted to use the steam room.

7.6. Lockers

7.6.1. Lockers in the male and female change rooms shall be available to be hired by Members on payment of an annual hiring fee fixed from time to time by the Board.

7.6.2. A Member who hires a locker shall be responsible for keeping it in good order and repair and may be responsible for repairs to any damage.

7.6.3. If a Member fails to pay any annual hiring fee when due, or any costs for which they are liable under 7.6.1, then the Member will forfeit the use of the locker.

7.7. Wet Costumes

7.7.1. A Member shall not wear a wet costume in the Clubhouse except in the wet entrance, the change rooms, the shower rooms, the toilets, the boat shed, craft shed or the gear room.

7.7.2. Members returning to the Clubhouse from the beach with wet costumes or bodies must utilise the wet entrance at the southern side of the building.

7.8. Cleanliness

7.8.1. Each Member shall take all reasonable action to preserve the cleanliness of the Club.

7.8.2. Members entering the upstairs lounge of the Clubhouse shall ensure that their feet, or footwear if wearing any, are free of sand. When the upstairs lounge is used for patrol surveillance purposes, compliance with this Rule shall be the responsibility of the Patrol Captain(s). When the upstairs lounge is used for training and education purposes, compliance with this Rule shall be the responsibility of the relevant Instructor(s).

7.8.3. A male Member shall not use the female toilet or showers, whether or not any female is on the Club premises and vice versa.

7.8.4. Members using the kitchen or barbecue area shall ensure that it is left clean after use.

7.9. Children

7.9.1. A child under the age of 13 years, other than a Member, shall not be permitted to enter the Club House unless accompanied by a Member.

7.9.2. A Member who accompanies a child so as to have the child permitted to enter the Clubhouse shall adequately supervise the child at all times while the child remains in the Clubhouse.

7.10. Animals

7.10.1. No animals shall be permitted in the Club House.

7.11. Bicycles

7.11.1. Bicycles are to be secured on the external bicycle racks

7.11.2. No bicycles are to be kept in the Hall of Honour at any time.

7.12. Visitors

7.12.1. A Member who brings a visitor (singular not multiple persons at the same time or same day) on to the Club premises shall at the first opportunity, introduce the visitor to an officer of the Club, and shall be responsible to ensure that the visitor, while they remain on the Club premises, conforms to these House Rules as if they were a Member.

7.13. Training

7.13.1. The Director of Lifesaving, Director of Surf Sports and Director of Education, may at any time require any part of the Clubhouse to be available for drill, training, instruction or other purposes connected with the work of the Club, and no games or other forms of amusement shall be permitted which interfere, or tend to interfere, with any such drill, training, instruction or other purpose in progress.

7.14. Conduct

7.14.1. A Member shall not, in the Clubhouse, engage in unseemly conduct such as bad language, bullying, harassment or other forms of misconduct likely to interfere with the comfort of other Members.

7.15. Smoking

7.15.1. Smoking in the Clubhouse is prohibited.

7.16. Liquor and Prohibited Drugs

7.16.1. Intoxicating liquor shall not, without the approval of the BOM, be consumed on Club premises before 4.00pm on any day on which a patrol is rostered.

7.16.2. A Member shall not come on to Club premises under the influence of intoxicating liquor.

7.16.3. No prohibited drug shall be brought on to the Club premises.

7.16.4. A Member shall not come on to Club premises under the influence of a prohibited drug.

7.17. Keys/Electronic Access Cards

7.17.1. A Member shall be supplied with a key/electronic access tag for Clubhouse access.

7.17.2. Lost or misplaced key/electronic access tags shall be replaced at a fee fixed from time to time by the Board.

7.17.3. Keys/electronic access tags are for the sole use of the Member to whom they are issued and shall not be transferable.

7.18. Club Property

7.18.1. No Member shall remove, or use for any purpose other than that for which it is intended:

7.18.1.1. Any lifesaving, competition or carnival gear of the Club without approval of the Director of Lifesaving, Director of Surf Sports or Director of Education.

7.18.1.2. Any other property of the Club without the approval of a Member of the Board or designated representative.

7.19. Honorary Resident Member

7.19.1. The Board may from time to time appoint a person, who may or may not be a Member of the Club, to be the Honorary Resident Member and reside within the designated quarters of the Clubhouse.

7.19.2. The Honorary Resident Member shall carry out such duties with regard to the security and cleanliness of the Clubhouse as are allocated to them by the Board.

7.19.3. The Honorary Resident Member shall act with the authority of the Board in respect of these House Rules and may call upon any member who is in breach of such Rules to cease or remedy the breach.

7.19.4. The Honorary Resident Member may report to the Board any member who is in breach of these House Rules.

7.20. CCTV Surveillance

7.20.1. To protect Members and equipment at Bondi SBLSC, all public areas will be monitored by CCTV cameras. The imagery collected will be used for internal investigations and Judiciary matters as required by authorised Club officers. External use of any recordings will only be allowed for authorised law enforcement requests made to the Director of Administration and approved by the President. There shall be a CCTV policy document to detail matters relating to the use of CCTV, and this is to be available to Members on request to the Office.

8. Purchasing (Expenditure) Procedure

8.1. Expenditure approval for season 2024/ 2025

8.1.1. Authorised amount means $200.

8.1.2. Any expenditure between $200 and $2,000 must be approved by the Director of Finance prior to committing any expenditure for and on behalf of the Club. In the absence of the Director of Finance, prior approval must be sought from the President and the Director of Administration.

8.1.3. The Director of Finance will review the expenditure approval requirement at the start of each season.

8.2 Expenditure greater than $2,000

8.2.1 Subject to the exceptions below, all expenditures and capital items greater than $2,000 will need Board approval.

8.2.2 Any expenditure less than $5,000 for minor facilities work such as painting, external powerpoints, conduits, bins etc is at the discretion of the Facilities Manager with approval from the Director of Administration and Director of Finance prior to committing any expenditure for and on behalf of the Club to ensure it is within overall annual agreed budget.

8.3 Purchase Orders

8.3.1 Subject to the Exceptions below, all purchases in excess of $2,000 will require a valid Purchase Order to be raised in Xero. All invoices provided to the Finance team must include Purchase Order reference.

8.4 Exceptions

8.4.1 Exceptions to this policy includes:

(a) Insurance expenses
(b) Capitation fees
(c) Utility accounts
(d) Building maintenance and repair costs including capitalised maintenance costs
(e) Professional Services fees
(f) Employment related costs and expenses
(g) Expenditure approved as part of a budget
(h) General sundries for the Club

8.4.2 Exceptions must be approved by the Director of Finance and Director of Administration prior to any commitment to a supplier.

9. Miscellaneous

9.1. Publicity

9.1.1. A Member shall not, without the approval of a Member of the Board, supply to the media any information concerning Club activities.

9.1.2. Where possible all media interviews or contacts in regard to lifesaving or competition activities of the Club shall be dealt with by the relevant Director in conjunction with the Club Publicity Officer.

9.1.3. Members will comply with the Club's Social Media policy.

9.2. Club Administration Staff

9.2.1. Members must ensure that their conduct meets SLSA's General Code of Conduct regarding each Member's behaviour towards the administrative staff, whether paid or voluntary administrative staff.

9.3. Misconduct

9.3.1. Any Member violating the Constitution or these Rules, or who misconducts themselves on Club premises or elsewhere, or who acts contrary to the general policy of the Club or so as to bring the Club into disrepute, may be suspended or expelled from the Club by the Judiciary Committee or may otherwise be dealt with as the Judiciary Committee deems fit.

9.4. Membership Fees

9.4.1. The membership fees are listed in Schedule A and will be reviewed by the Board annually.

9.5. Parking Concession Compliance

9.5.1. Active Members who reside outside the Waverley Council area are entitled to concessional parking (as agreed with Waverley Council from time to time) for patrol and other Club related duties (those duties are displayed from time to time on the Club Notice Board). Such Members are expected to comply with the provisions of the concessional parking provisions as may apply to them.

9.5.2. Members must display a current Surf Club parking sticker while parked in the designated parking spaces in front of the Clubhouse. Priority is given to Members who are on patrol duty during the day.

9.5.3. General Members joining through the Nippers program must complete one (1) season of duty/service prior to being eligible for the Waverley Council Parking Concession.

9.6. Fundraising

9.6.1. The pursuit of fundraising opportunities for the Club is always encouraged. However, before embarking on any fundraising in the Club's name or on the Club's behalf, Members must seek the endorsement of the Board.

9.7. Elected Positions

9.7.1. A Member may not be elected to a position as described in the Constitution or Club Rules if they hold competition rights in another Club unless approved by the Board.

9.8. Formal Club Training or Competition Events

9.8.1. No formal Club training or competition events to be held during memorial services for Anzac day or any other; Club, Council, State or National level memorials being held at Bondi. Patrolling requirements to be conducted in a respectful way during any service.

Schedule A - Fees 2024-2025

The fees for the 2024/25 season (1 May 2024 to 30 April 2025) are:

	Early-Bird	Regular
Membership Fees Per Annum	**Pay before 31/8/2024**	**Pay after 1/9/2024**
Active (18+), Reserve Active and Long Service	$90	$125
Active (15-17 years)	$50	$50
Cadet (13-14 years)	$50	$50
Leave of Absence / Country	$45	$60
Associate	$290	$360
General	$90	$90
Coaching and competition	$120	$150

Bronze Medallion*	<18 $300	>18 $550
Nippers – Junior activities	1st child $150	Additional $100

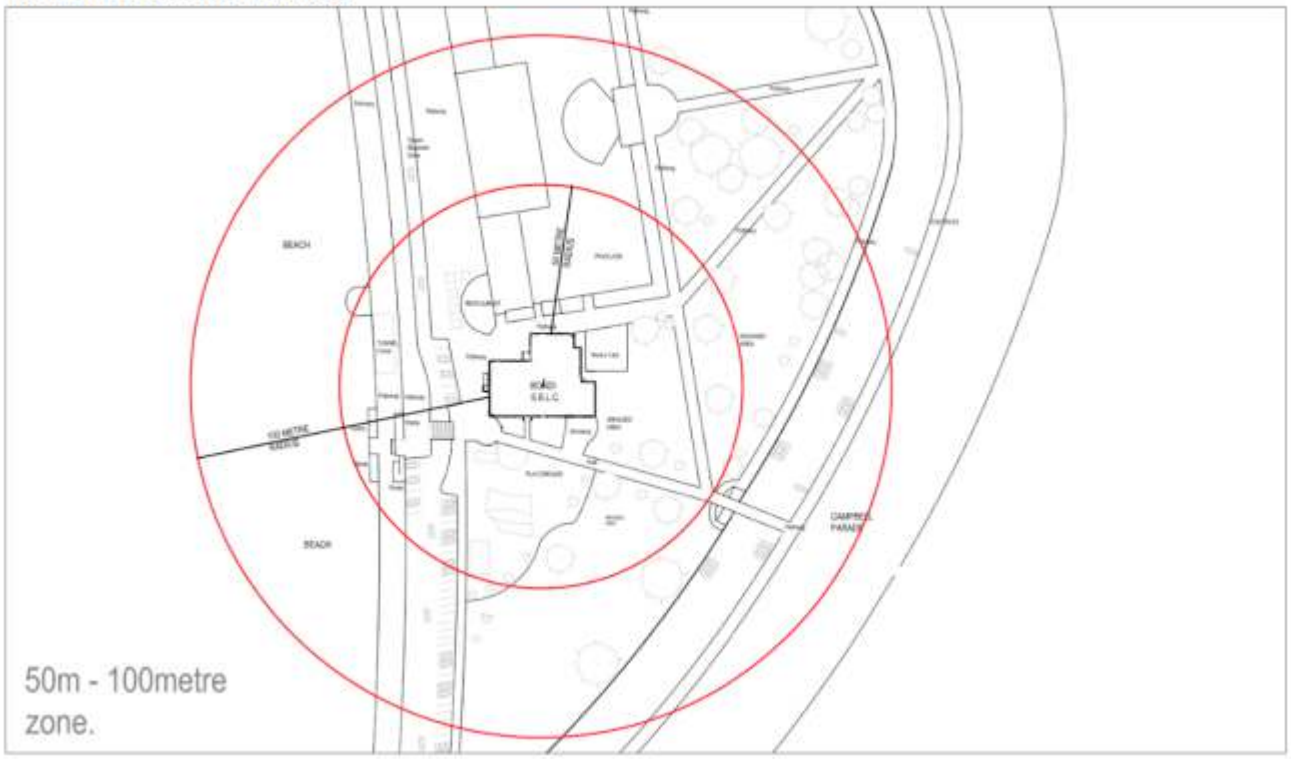
Other Fees

Locker Fee	$60
Locker key deposit	$10
Gym Access (15-18 years)	$110
Gym Access (18 years plus)	$250
Gym Access (Associate)	$310
New Security Tag (if lost only)	$30

* Note: The Bronze Medallion course is offered to new Active (18+) members who don't have a bronze medallion from another surf club. This includes a joining fee, membership for 2 seasons, 8-week training programme, Resource Fee, Uniform, First Aid and Advanced Resuscitation courses.

Schedule B - Table of Amendments

Date	Clause	Amendment
8 April 2019	7.2.2	Expenditure less than $5,000 for minor facilities work
18 November 2019	3.6	Member Protection Zones
18 May 2020	3.2.1.7	Long Service Leave applications amendment
8 November 2021	General	Update of dates to current season
8 November 2021	6.2.5	Add 'Adults' to the clause.
8 November 2021	6.20	New clause to refer to CCTV policy
14 June 2022	2.6.3.1.7	IRB Training Manager
10 October 2022	4.3	Patrol Hours for Nipper Parents
16 November 2022	3.1.1.5	Leave Restricted Membership
13 November 2023	3.4.1	Long Service Leave
11 March 2024	2.6.3.1.8, 2.6.3.1.9, 4	Amend club rules in relation to the management of education courses and programs
13 May 2024	9.8	Amend club rules to add no formal club training or competition during memorial services
13 May 2024	2.1.1.1.8 & 2.10	Add Board of Member Services information

Schedule C - Member Protection Zones

Member Protection Zones